

Staff Senate Meeting – Library Auditorium – January 16, 2013

MINUTES

Attendees: Susan Atkins, Kay DeSieno, Leon Duminiak, Ryan Gladysiewicz, Diane Gruenberg, Lynette Harris, Monica Jacobe, Debra Kelly, Rita King, Wes LaBar, Yakima Melton, Matt Middleton, Diane Minger, Joe O'Brien, Susan O'Connor, Karen Patterson, Nino Scarpatti, Stephanie Shestakow, Sharon Shivers, Pat Van Hise, Laue Wanat, Carol Wells, Rosa Zagari-Marinzoli, Alexis Zahorsky, Seth Zolin

Excused: Alan Amtzis, Ivonne Cruz, Katy Ells, Kevin Fay, Tim Grant, Mary Lynn Hopps, Jamal Johnson, Dionne Hallback, Alexandra Lefebvre, Todd McCrary, Steve Scaffa, Jon Stauff, Janice Vermeychuk

I. Approval of Minutes

Nino thanked Janice and Lynette for taking the December 19th minutes. Please send any changes to wells@tcnj.edu. Minutes are approved pending any corrections.

II. President's Report

Welcome back from break. VP of Student Affairs Search Committee is seeking members to sit on search committee. Lisa Angeloni is Chair. Deadline for nominations is 1/21 by noon.

III. Old Business

A. Upcoming Staff Senate Elections: Matt.

General ballot available. Email Matt with nominations for VP and President. President can serve two consecutive terms but under the special circumstance clause Nino is allowed to be nominated again. Please feel free to email Matt with negative or positive comments. First time using the "Lion Share" system. "Bring A Buddy" to next meeting, February 20th. Refreshments will be available.

B. TCNJ "Here for Home" Response to Sandy :

Donation schedule in progress for spring semester; outside sources for participation not available at this time. Bonner Center plans to send busses. Volunteers can reach out to Devon. Trying to arrange a Staff Senate day.

C. MSCHS (Middle States) Team Visit:

Staff Senate Representatives Nino, Kay and Matt will meet with Middle States today 1/16 regarding the strategic plan. Any concerns should be emailed before the meeting to Nino, Kay or Matt.

D. Staff Senate Calendar – 1/16, 2/20, 3/20, 4/17 and 5/15/2013.

IV. New Business / Announcements

A. MSCHS (Middle States) Team Visit: *Staff Senate Representatives Nino, Kay and Matt will meet with Middle States today 1/16 regarding the strategic plan. Any concerns should be emailed before the meeting to Nino, Kay or Matt.*

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V. Reports – Please file your reports electronically.

Staff Senate Councils:

Elections and Constitution Council (ECC) – Matt

- *President and Vice President election year.*
- *Expiring term information forthcoming.*

Staff Development and Recognition Council (SDRC) - Joe

- *Have not met.*
- *HR reinstating longevity awards.*

Special Events and Community Building Council (SECBC) – Devon

- *Nothing to report at this time.*

Communications and Public Relations Council (CPRC) – Sharon

- *Did not meet this month.*
- *Submitted new employee request to HR.. Carol will send welcome letters to new employees and ask to attend next meeting.*
- *Working on webpage.*
- *Brochures will be printed soon. Photo for executive staff will be scheduled soon. Use web based form for reporting.*

Helen Shaw Staff Excellence Award (HSSEA) – Joe

- *Nino will reach out to Joe Hadge to chair committee again.*

College Governance Committees:

Committee on Academic Programs (CAP) – Pat

- *Approval of the re-organization of the Art and Art History Department programs from 3 separate programs into one program with 3 specializations. That will be one BFA (Bachelor of Fine Arts degree) with specializations in Fine Art, Lens-Based Art: Photography and Video, and Graphic Design. Also, contact hours in studio courses will be increased to comply with NASAD.*
- *Approval of the change in designation of the Engineering Science program from BS to BSES, Bachelor of Science in Engineering Science.*

Committee for Planning and Priorities (CPP) – Nino

- *Middle States Mtg.*
- *Later full break due to scheduling conflicts.*
- *Mid-term progress reports.*

Committee for Student and Campus Community (CSCC) – Janice

- *Did not meet.*
- *Currently working on the certification program with CAP.*

Steering Committee (SC) – Leon

- *Nothing to report on this time.*

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Committee on Faculty Affairs – Tammy

- *Nothing to report on this time.*

Planning Councils:

College Advancement (CAPC)

- *Nothing to report at this time*

Enrollment Management Planning Council (EMPC) – Matt

- *Nothing to report at this time*

Facilities and Construction Planning Council (FCPC)

- *Nothing to report at this time.*

Finance and Budget Planning Council (FBPC) – Susan

- *Nothing to report at this time.*

Human Resources and Staff Development (HRSDPC)

- *Nothing to report at this time.*

Information Technology Planning Council (ITPC) – Janel

- *Nothing to report at this time.*

Program Councils:

Advising and Student Support (ADSS) - Jim

- *Nothing to report at this time.*

Athletics Advisory Program Council (AAPC) – Steve

- *Nothing to report at this time.*

Cultural and Intellectual Community (CICC)

- *Nothing to report at this time.*

Faculty-Student Collaboration (FSC) - Carol

- *Nothing to report at this time.*

Graduate Programs (GPC)

- *Nothing to report at this time.*

Healthy Campus (HC)

- *Nothing to report at this time.*

Honors and Scholars Program Council (HSPC)

- *Nothing to report at this time.*

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International Education Program Council (IEPC) – Susan O'Connor

- *Nothing to report at this time.*

Liberal Learning Program Council (LLPC)

- *Nothing to report at this time.*

Teacher Education Program Council (TEPC) – Ginny

- *Nothing to report at this time.*

Teaching and Learning Center Program Council (TLCPC) – Pat

- *Nothing to report at this time.*

Ad Hoc Committees, Commissions, Task Forces:

Ad Hoc Committee on Strategic Planning

- *Nothing to report at this time.*

Ad Hoc Committee for the Assessment of Transformation

- *Nothing to report at this time.*

Presidents Climate Commitment Committee (PCCC)

- *Nothing to report at this time.*

Campus Public Safety Advisory Committee (PSAC) – Ginny

- *Nothing to report at this time.*

Search Committee for Provost

- *Completed*

Search Committee for Dean of the School of Education

- *Completed*

Task Force on TCNJ/China Academic Collaboration

- *Nothing to report at this time.*

Traffic Appeals

- *Nothing to report at this time.*

Excellence and Signature Programs Task Force

- *Working Retreat.*

Board of Trustees Staff Representative Report – Lynette

- *Nothing to report at this time.*