

Staff Senate Meeting
Minutes
12:00 – 1:30
December 20th, 2006

Attending: S. Bancroft, K. Ewell, J. Hadge, L. Harris, A. Loprinzi, M. Manfra, P. Manetas, M. Middleton, J. Neely, J. Pageau, C. Perry, J. Popowski, C. Puglia, A. Radonsky, N. Scarpati, S. Stallings, B. Tellis, J. Vermeychuk, D. Willan, M. Winkel.

Excused: S. Atkins, J. Blayne-Paul, L. Gage, B. Kalinowski, J. Lopez, C. MacLeod, M. Manetas, T. Marchetti, L. McCarthy, J. O'Brien, J. Schweitzer, L. Watson

I. Approval of Minutes for November, 2006 On a motion by M. Middleton seconded by J. Pageau, the November 15, 2006 minutes were approved as submitted. *(subsequent changes were suggested by C. Perry and S. Bancroft)*

II. Old Business

III. New Business

a. President update: Joe announced that he and Joanne will continue in office until the May meeting. The constitution was not specific about the beginning month of the terms for President and Vice President.

Sean Stallings, an Associate Senator, was nominated for and voted into, a position as Senator.

b. Ad Hoc Staff Senate Report: There was a motion by L. Harris, seconded by ??? to approve the Ad Hoc Staff Senate Report. Motion passed.

c. Ad Hoc Campus Police Committee Charge: Testimony was heard from various staff members related to questions developed by the committee. Security Officers must be chosen from a Civil Service list. The meetings will continue in January.

d. Staff Reductions: Joe sent a memo to B. Wineberg requesting information about the positions that had been eliminated. Joe received an email indicating that in January one of her staff members would begin to gather the information we requested.

e. Helen Shaw Convener: Joanne will be unable to be the convener for the 2007 Helen Shaw Committee. Jason has agreed to look into the guidelines to see if there can be an exception to that assignment to the Vice President so that another senator or Joe could be the convener.

f. Alcohol Commission recommendation: If you are interested in being considered as the appointee by the Staff Senate to this Commission, please send an email to Joe. At our January meeting we will appoint someone to represent us.

- g. Traffic Appeals Board update: Sharon and Matt reported on the large number of appeals. A two-hour closed door session was held to work through some that had not indicated a request for in-person appearances. It is hoped that a campus-wide email related to parking during snow emergencies will inform all members of the community and help to avoid some of the ticketing. The majority of the appeals are by students.
- h. Spellings Report: It was suggested that this report be posted on the Staff Senate web page for all to read. Some concerns were voiced that community involvement in local neighborhoods by colleges is not encouraged.
- i. Other
- j. Announcements : If you wish to be a staff representative to the Human Relations Advisory Council, which meets on the first and third Wednesday of the month at 1:30, please send an email to Joe.

College wide standing committees reports:

Steering Committee

No new charges have been received. Comment had been previously requested on the creation of a Calendar/Scheduling Committee and Joanne will compile the suggestions of staff Senators. These suggestions will be forwarded to Steering.

Committee on Academic Programs

Civil Engineering has been moved from a specialty to a degree program.

Eight programs continue to be examined using the program closure procedures.

In the spring, the committee will discuss the final exam schedule; changes would be for the 2007-2008 AY or later.

Committee for Planning and Priorities

CPP will provide comment on the charge given to the Committee on Graduate Studies.

Committee for Student and Campus Community

The alcohol policy was approved as it stands. The TCNJ representative to the Attorney General's Office has made suggestions for change.

Staff Senate Councils:

** Elections and Constitution Council

The process of appointing Associate Senators to the currently vacant Senator positions needs to be determined and followed in the next month or so, and then any additional openings resulting from the ending of senators' terms of office will be filled during the spring election.

** Staff Development and Recognition Council

no report

** Special Events and Community Building Council

Possible project to provide international calling cards to those in the armed forces.

** Communications and Public Relations Council

They are working with Human Resources to use various staff organizations to disseminate information about the Staff Senate.

Will provide information on the Staff Senate for the packets that are provided to new hires.

The committee is encouraging all senators to provide information that needs to be posted on the Staff Senate web page. Could be sent to Tony Marchetti or to staffsen@tcnj.edu.