

The College of New Jersey  
Staff Senate  
Minutes  
October 15, 2008

Present: James Boatwright, Sue Ciotti, Barb Clark, Larry Gage, Diane Gruenberg, Megan Guicheteau, Joe Hadge, Lynette Harris, Beverly Kalinowski, Rich Kroth, Tom Leonard, Amy LoPrinzi, Magda Manetas, Katherine Miklosz, Jason Neely, Colleen Perry, Joanne Popowski, Arlene Radonsky, Paula Rainey, Lakita Rowe, Steve Scaffa, Nino Scarpati, Jason Schweitzer, Andrew Stutzman, Brunelle Tellis, Janice Vermeychuk, Alexis Zahorsky

Excused: Sharon Bancroft, Rebecca Breese, Kevin Ewell, Matt Middleton

- I. Minutes from September 3, 2008 Meeting  
Amended to include P. Rainey as Excused and approved
  
- II. President's Report
  - a. Nino reported on meeting of Staff Senate president and vice president with Vice President for Student Affairs Norfleet and EVP/Provost Bresnahan regarding four collaborative initiatives soon to be announced by Dr. Gitenstein. In each case, Student Affairs and Academic Affairs will share leadership, with participation from faculty, staff and students to achieve charge. The campus announcement of the initiatives is imminent and staffing will then begin.
  - b. Nino will report on the outcome of an upcoming meeting of the Staff Senate Executive Board with the Treasurer (scheduled for 11/11/08) at the November general body meeting.
  - c. We have planned a joint governance reception (with Faculty Senate and the SGA) on January 28, 2009 from 5:00-6:30 p.m. in 1855. Please place this on your calendars.
  - d. We unanimously approved the appointment of Steve Scaffa (User Support Services) as Associate Senator
  
- III. Old Business  
We tabled discussion of this issue as HR and the Cabinet appears to have begun a serious review of the possibility of an extended summer period of four-day workweeks, an issue that has been researched and raised by Jeff Kerswill. We will have a report on the status of this discussion at the November meeting.
  
- IV. Special Guests
  - a. Carol Bresnahan, EVP and Provost, introduced herself to the Staff Senate and took questions from the general body.
  - b. Tom Hagedorn and Mark Kiselica, Co-Chairs of the Ad Hoc Committee on the Structure of Schools of Culture & Society and Arts and Communications, reported on the work of their committee. The committee has found the process to be a complex one. They've considered six different models, reviewing the impact of each on issues of interdisciplinarity; appeal to students; and the impact on double majors. The campus has been invited to submit comments by November 3<sup>rd</sup> and their final report is due to the Provost by November 11<sup>th</sup>. Please submit any comments to [hagedorn@tcnj.edu](mailto:hagedorn@tcnj.edu) or [kiselica@tcnj.edu](mailto:kiselica@tcnj.edu).
  
- V. Reports  
Staff Senate Councils:  
Elections and Constitution Council – No new report.

Staff Development and Recognition Council – Chair praised excellent effort by members (Radonsky, Ciotti, Rainey, Swanintham), who have planned a Finance and Business Services professional development session 9 a.m.-1:00 p.m. in the Library Auditorium. Amy Mercogliano, Mark Mehler & Anne MacMorris will present on general accounting/accounts payable/budgets/web reports/purchasing/travel and other related business & budgetary processes and tools. They will send out a pre-registration form shortly. The announcement of the Interest and Enrichment Sessions programs is ready for distribution to the campus community to solicit for participation. The Staff Senate Newsletter will be published on December 10<sup>th</sup> and may 6<sup>th</sup> and will include reports on senate activity; governance; Shaw Committee activity; profiles of senators; professional development programs and special events.

Special Events and Community Building Council – No report but we noted and congratulate Kevin Ewell on his new position in Admissions.

Communications and Public Relations Council – Continuing their work on the Staff Senate website.

Other Campus Committees:

Campus Police Captain Search Committee – Janice Vermeychuk is our representative to this committee. Have identified 5 finalists from 47 original applicants. Hope to conclude process in November.

Presidents Climate Committee – Larry Gage and Colleen Perry are our representatives to this committee. Bringing consultant candidates to campus end of October. Consultant chosen will assist campus to evaluate our status with regards to sustainability and “green” initiatives. A subcommittee on recycling will begin an assessment project on 10/21/08.

Governance Committees and Councils:

Steering – May review Steering webpage to see Tracking Form, which notes status of each activity or issue moving through the governance process. These include the Alcohol and Other Drug Policy; Involuntary Health or Safety Withdrawal Policy; creation of new minors; and Faculty Feedback process. In addition, Steering conducted an orientation/training program for new committee chairs and vice-chairs.

CAP – No report.

CPP – No report.

CSCC – Diane Gruenberg reported on progress of work on Alcohol and Other Drug Policy (open for a scheduled, open public comment invited, committee hopes to approve policy and submit resolution to BOT for consideration at December meeting) and Involuntary Health and Safety Withdrawal Policy (already approved by BOT, will be reviewed by CSCC in spring, for recommendations to president to be submitted by fall, 2009).

Please submit any other committee or council reports to Magda at [mmanetas@tcnj.edu](mailto:mmanetas@tcnj.edu).