

**Staff Senate Meeting  
Minutes  
June 21, 2006**

**Present:** S. Atkins, J. Blayne Paul, J. Boatwright, J. Carter, T. Comisky, A. DeGennaro, K. Ertel, K. Ewell, L. Gage, J. Hadge, L. Harris, J. Heisler, A. Loprinzi, C. MacLeod, M. Manetas, P. Manetas, M. Manfra, T. Marchetti, D. Maziarz, M. Middleton, J. Neely, J. Pageau, J. Popowski, C. Puglia, A. Radonsky, N. Scarpati, T. Scheuren, S. Stallings, B. Tellis, J. Vermeychuk, M. Winkel

**Excused:** S. Bancroft, B. Kalinowski, L. McCarthy, D. Willan

**I. Approval of Minutes for May, 2006** On a motion by A. Radonsky, seconded by M. Manetas the minutes of the May 17, 2006 Staff Senate meeting were approved with corrections to the title for the Vice President of Student Life.

**II. Old Business**

a. Helen Shaw – The Selections Committee has completed its work. The reception will be held at 3:00 P.M. on August 22 in Loser 106. Winners will be announced at that time. All senators will receive an invitation to the reception.

b. Budget updates - Dr. Gitenstein has been meeting with CPP and sending email communications to the campus community. Suggestions were provided by senators – The suggestions of the senators were forwarded to CPP M. Manfra directed us to the Human Resources web site for answers to some of the specific questions related to the January closure and benefits.

c. TCNJ Housing - Please follow up with Curt Heuring regarding questions related to the TCNJ housing, or send your concerns to Joe Hadge.

**III. New Business**

a. Ann DeGennaro - Staff Senate Ad Hoc Committee  
Minutes from the meeting of the Ad Hoc Committee are attached. Ann DeDennaro provided a summary for the senators during this meeting and answered questions.

b. ECC on senate elections update  
Tom Scheuren provided an update on the Governance committees and openings for the fall

c. President update – open positions  
Joe Hadge nominated C. Puglia to fill the open position as chair of CPRC. The nomination was approved by a vote of the Senate.

**STAFF SENATE AD HOC COMMITTEE  
MINUTES FROM 6/5/06**

*Attendance: Ann DeGennaro, Lynette Harris, Janice Vermeychuk, Susan Atkins, Tony Marchetti, Christine Puglio – Matt Winkle*

1. *Addressed the paper presented by the faculty senate to the president regarding the top ten issues facing faculty as it related to the Governance structure prior to the new changes made in 2005.*

*The committee agreed that the staff senate as a whole should evaluate the current the Governance structure. We understand we were asked to provide feedback to the changes made in the Governance structure, 2005. However, now that the structure was in place for a year, the staff senate would now be able to effectively evaluate this current structure based on the impact it had on the staff senate regarding the newly formed committees/advisory councils. The faculty senate evaluated the structure after its inception and we feel the staff senate should do the same.*

*Based on this discussion we are going to request to the staff senate president that we be given the full amount of time at if not the next staff senate meeting, the earliest one in the upcoming year to discuss this issue at length.*

*Basically, we're asking that the staff senate do a comparison of Governance 2004 to Governance 2005.*

*Some issues that will be presented/discussed at the meeting will include:*

- *Who sets the criteria as to what staff member goes to what committees? This has not been followed based on the "old" governance structure where staff senate made the recommendations.*
- *How are people currently appointed to these newly formed task forces/advisory councils? Why are certain positions appointed to certain committees and why isn't this information being filtered back to the staff senate?*

2. *A second survey was also discussed. This survey would identify our own infrastructure in governance. Some items include:*

- *If appointed as a staff senator, do these senators know and understand their role on the committees they are selected for?*
- *Did any staff senate rep receive any orientation/direction to their roles? Is this something we should do?*
- *Should staff senate members sign a "contract" that explains their roles/responsibilities in representing all staff of the college at their appointed committees, etc.*
- *Other general staff issues that currently impact the staff of the college.*

2. *Others issues discussed at our meeting:*

*The Ad Hoc committee discussed the effectiveness of the staff senate meetings. Some suggestions to making them more purposely for those attending were as follows:*

- *The staff senate should create, if not already in place, a staff senate executive council. This should be comprised of the elections committee, staff development, special events, and public relations.*
- *Each executive council member would be identified to meet with the chairs of three of the other committees. So each executive council member would meet with three identified governance committees/councils.*

- *The staff senate president would meet 1x month with this council where each executive council member would report the pertinent issues that were discussed in their small group meetings.*
- *Based on the information shared in the executive council meeting with the staff senate president, the president would set the agenda for the staff senate meeting and only identify those areas that are of significance to the entire staff senate. It would prioritize pressing issues to allow for more effective dialogue in the meetings rather than just an info session.*
- *This would also help identify who is attending the meetings and to what involvement does staff member have on their respective committee.*