

The College of New Jersey
Staff Senate
Minutes
September 3, 2008

Present: Sharon Bancroft, Jim Boatwright, Rebecca Breese, Ginny Brown, Sue Ciotti, Barbara Clark, Rebecca Daley, Kevin Ewell, Larry Gage, Diane Gruenberg, Joe Hadge, Beverly Kalinowski, Rich Kroth, Christine Kucha, Kawanna Leggett, Amy Loprinzi, Magda Manetas, Matt Middleton, Kay Miklosz, Colleen Perry, Arlene Radonsky, Lakita Rowe, Nino Scarpati, Jason Schweitzer, Sharon Shivers, Brunelle Tellis, Janice Vermeychuk, Alexis Zahorsky

Associate Senators and Guests: Amanda Winfield-Summiel, Steve Scaffa

Excused: Lynette Harris, Megan Krause, Lisa McCarthy, Jason Neely

- I. Approval of Minutes
Minutes of May 21, 2008 meeting were approved.
- II. Guest Speaker
TCNJ Chief of Police John Collins spoke briefly regarding accomplishments of his first year, which include:
 - departmental mission statement, which emphasizes CP leadership and community roles to create, support and promote a safe learning environment
 - new website (which will include a link to submit questions, comments or concerns)
 - a new organizational model which assigns categorical responsibilities such as community policing and traffic to senior level officers
 - recruitment objectives designed to move department from 16 currently to full complement of 22 sworn officers (including the Chief)
 - more walking patrols and presence in high profile and contact locations, such as BSC to establish closer ties to other members of the college community
- III. President's Report
Nino welcomed the Staff Senate and especially our newest senators, to a new year in a new meeting location – the Library Auditorium. He thanked those senators who were able to attend this meeting, which was rescheduled to support our attendance at Community Learning Day on September 17th.
- IV. Old Business
 - a. Helen Shaw Staff Excellence Award Committee – the Staff Senate expresses its appreciation to the committee for their excellent work. It also wishes to congratulate member nominee *Janice Vermeychuk* and member award recipients Admissions staff: *Rebecca Breese, Matt Middleton, Christine Kucha and Alexis Zahorsky*.
 - b. New Member Orientation – was held on August 20th, organized by the Staff Development and Recognition Council. Dr. Stuart Koch and Nancy Freudenthal, who serve on the Governance Steering Committee, presented to our newest members.
 - c. 4-Day Work Week Proposal – submitted for consideration by Jeff Kerswill, who will head an ad hoc committee to examine the feasibility and cost/benefits of a four day work week. If you are interested in working with this committee, please contact Nino at scarpati@tcnj.edu.

- V. Reports
- Governance Committees & Councils** - have just begun to meet and reports will be forthcoming. Our governance assignments have been communicated to Nancy Freudenthal and should have reached committee/council chairs by now. If senators have not yet heard from their chairs, they should visit the governance/steering committee website to find the name and contact information for their committee/council and contact the chair. The Staff Senate is eager to support the regular conduct of governance business so senators are asked to inform a member of the executive board if their committee/council is not meeting on a regular basis.

Senate Council Reports:

Elections and Constitution – Chair Matt Middleton: Successfully recruited for and elected new expanded membership; all senators have been placed in governance (roster available); 13 senator positions and executive officer roles are up for election this spring

Staff Development and Recognition – Chair Beverly Kalinowski: Organized new member orientation; will publish Staff Senate newsletter in December and April; Paula Rainey will send form genie survey to members to solicit ideas for professional development topics; met with HR and Finance & Business Operations to schedule professional development sessions

Special Events and Community Building - Chair Kevin Ewell: Welcomed new council members; is working with the SGA on the 9/11 commemoration ceremony (9/11 at 11:30 a.m. at Green Hall steps) and Constitution Day activity; working with the Faculty Senate on the Joint Governance Reception

Communications and Public Relations – Chair Sharon Bancroft: Reviewing Staff Senate webpage (M. Middleton is archiving agendas, minutes and other official documents); will distribute newsletters

Other – President’s Climate Committee – created RFP for consultant to evaluate campus; respondents somewhat expensive so considering next step

VI. New Business

- a. Ad Hoc Committee on Structure of Schools – Provost Bresnahan has convened this committee to take opportunity to examine current organizational structure in light of opportunity posed by dean’s vacancies in Arts & Communications (Interim Dean Taras Pavlosky) and Culture & Society (Interim Dean Deb Compte). If interested in serving on this committee, please contact Nino.
- b. September 11 Reflection Ceremony – 9/11/08 at 11:30 a.m. at Green Hall steps
- c. Community Learning Day – 9/17/08, keynote by Kunstler (World Made by Hand, summer reading) at noon in Kendall Hall
- d. Provost Carol Bresnahan will address Staff Senate at 10/15 meeting
- e. Other proposed guests include John Marcy, Tom Mahoney. Please email Nino with other suggestions
- f. Joint Governance Reception – date to be announced
- g. Executive Board will meet with Treasurer Barbara Wineberg
- h. Nino will contact Provost and VP of Student Affairs to discuss plans for Academic Affairs/Student Affairs integration